

Exams Rules & Regulations

Many of the rules that we ask students to adhere to, are determined by the JCQ. Failure to follow these rules could result in student's paper being disqualified. Please make sure that your son/daughter is considerate of other students and follows these simple rules.

- Enter the exam room in silence
- Switch off and hand in any mobile phones or electronic devices* & earphones (though we advise to leave these at home on exam days)
- If students are bringing their own equipment, it must be in a clear pencil case (and calculator lids must be removed)
- Put bag at the back of the room as instructed
- Leave any jackets or blazers with bags, they can't be put on the back of the chair
- Go straight to assigned seat and check the candidate card on the desk to make sure it is a correct desk
- Face the front of the exam room and do not turn around or attempt to communicate with anyone around
- Follow the instructions given to you by the invigilators
- Do not chew gum or eat sweets
- Bring only plain water in a clear plastic bottle into the exam room
- Take the watch off and put it on the desk in front of them
- If assistance is needed from an invigilator, hand needs to be raised to attract their attention. (Invigilators are not able to help with the content of the exam paper)
- Students are not allowed to leave the exam early, so are advised to use the full time to check their work and add any extra information they can think of.
- Remain in complete silence and do not attempt to communicate with any other student until you have collected your belongings and have left the exam room